



requires a

IT Co-op Student – Operations Support

Waterloo North Hydro Inc. (WNH) is a progressive electric distribution utility servicing the City of Waterloo and the Townships of Wellesley and Woolwich. Our team of dedicated employees provide a safe and reliable supply of electricity to over 58,000 customers across a large urban and rural service area. At WNH, we aspire to become a world-class corporation using a team-based model to advance the interests of our customers, our employees, and our organization.

Key Responsibilities:

- Troubleshooting, configuration and installation of hardware and software for PCs/laptops
- Completion of documentation for 'Standard Installation Procedures' of PC/Laptop hardware/software
- Perform audit of hardware and software assets with preparation of inventory lists
- Other duties and assignments as determined by the IT Infrastructure Analyst
- Use of effective written and verbal communication skills with coworkers

Education Requirements:

Ongoing participation in a post-secondary program related to Computer Science with a preference for applicants having completed previous co-operative work terms

- Basic knowledge of Occupational Health and Safety requirements as it relates to individual, organizational and operational requirements

Qualified students are requested to submit a detailed resume outlining experience and qualifications, along with an unofficial transcript of academic courses and marks to:

Human Resources

Email: ITresume@wnhydro.com

Please indicate "IT Co-op Student – Operations Support" in the subject line

We are Accessibility for Ontarians with Disabilities Act (AODA) compliant workplace. You can be confident that our recruitment and hiring processes will be modified to accommodate disabilities, if requested.

We thank all applicants who apply, however, only those candidates selected for an interview will be contacted.